

MEMBER INFORMATION		COMPANY (AGENCY) INFORMATION	
Title	Mr / Ms / Miss / Mrs / Dr / Other : ()	Company Name (primary)	
Surname		FA Intermediary Number (if registered)	
Forename(s)		Company Address - (UK address if available)	
Correspondence Address - (UK address if available)		Are there any other registered intermediaries in the company?	YES / NO
Telephone Number		Details of any other agencies/companies undertaking agent/intermediary activity (either directly or indirectly):	
Mobile Number			
Email Address			
Date of Birth	DD – MM - YYYY		

AGENT / INTERMEDIARY DETAILS <small>(NOTE : an answer will not automatically affect a successful application).</small>			
Are you currently a registered intermediary with the English Football Association?	YES / NO	Were you an FA authorised agent at any time between 1 st April 2014 and 31 st March 2015?	YES / NO
Date Registered	DD – MM - YYYY	If yes (to the above), in which FA authorised agent category were you classified (last) :	FALA / FARL / ROA / RCR
FA Intermediary Number		Date Licensed (approx.)	DD – MM - YYYY
FA Authorised to Represent Minors?	YES / NO	Were you a FIFA authorised agent at any time between April 2014 and March 2015	YES / NO
Home Association (if not The English FA)		National Association	
Date Registered		Date Registered	DD – MM - YYYY
Agent/Intermediary Number			
Any other national associations registered with as an agent/intermediary :			

TEST OF GOOD CHARACTER & PROFESSIONAL CONDUCT		<small>(PLEASE NOTE : Those answers given will not necessarily determine whether an application for membership is either successful or unsuccessful.)</small>
Are you currently prohibited by law from being a company director?		YES / NO
Are you currently subject to an Individual Voluntary Arrangement, a Bankruptcy Order, Interim Bankruptcy Order or a Bankruptcy Restriction Order?		YES / NO
Have you ever been prohibited by a sport's governing body from working as a sports agent/intermediary (or in any equivalent or similar capacity)?		YES / NO
Are you subject to any ongoing investigations or sanctions by FIFA, The FA or any other sport's governing body?		YES / NO
Have you been charged in relation to any violent, drugs related or serious financial crime in the last 10 years?		YES / NO
Are you subject to any unspent convictions?		YES / NO
Are you subject to any ongoing investigation or charge by the police, HMRC or other UK authority?		YES / NO
If not authorised to represent minors by the FA can you provide proof of a valid CRB, DBS check or similar?		YES / NO / AUTHORISED
Please give details in relation to any of the above where the answer was 'YES' (attach additional information if required):		

DECLARATION	
In completing this application/declaration and submitting the application to be a member of SOFIA, I acknowledge that to the best of my knowledge the information given above is complete and correct, and will inform SOFIA of any change during the term of my membership. I also hereby agree to observe and uphold the members charter (overleaf) and the rules and regulations of SOFIA.	
Print Name	Signature
Date	
DD – MM - YYYY	

SOFIA MEMBERS CHARTER v1.1

1 Foreword

The Regulations will take priority in the case of conflict between the interpretation of the Regulations and the Members' Charter.

The Members' Charter is a statement of the Society's and Members' commitment to act in a professional manner and to adhere to the highest possible standards, particularly when carrying out Intermediary Activity. With that aim we, the Members of SOFIA, are determined:

- 1.2 to conduct our respective dealings in relation to Intermediary Activity (both direct and indirect) with the utmost good faith, honesty and integrity;
- 1.3 to secure, where possible, the monitoring of, and compliance with, the rules of association football (including those of the FA) and the laws governing any territories in which we act;
- 1.4 to abide by the rules, Regulations and disciplinary procedures of the Society, which we agree to be professional, fair and objective; and
- 1.5 to fully engage in the Society's Mediation Procedure and respect any agreed settlement.

2 The Members' Charter

The Members' Charter sets out our commitment to undertake Intermediary Activity to the highest possible standards and with integrity. In undertaking Intermediary Activity we will:

- 2.1 behave with the utmost good faith and honesty to other Members and SOFIA;
- 2.2 not unjustly criticise or disparage other Members and, where agreed, maintain confidences;
- 2.3 comply with the Society's Applicable Laws and with the laws of the game, not only to the letter but also to their spirit.
- 2.4 take all reasonable steps to:
 - 2.4.1 ensure that ourselves, our agencies/companies, staff, employers and associated parties abide by the same rules (as per 2.3);
 - 2.4.2 accept and observe the authority and decisions of the sport's governing bodies (including those of the FA); and
 - 2.4.3 ensure that, as a minimum, we have effective procedures to observe and implement the same;
- 2.5 discharge our financial responsibilities and obligations to each other promptly and fully and not seek to avoid them;
- 2.6 respect the contractual obligations and responsibilities of each other's clients and not seek to breach these or to make illegal approaches for a Player's representation;
- 2.7 promptly seek to establish a Player's official representation status with the relevant National Association (such as the FA) when approaching or being approached by a Player;
- 2.8 respect the wishes of another Member's client Player who requests not to be contacted during a period of exclusive representation;
- 2.9 when approached by a known and registered client of another Member with a view to finalising an agreement for immediate or future representation, inform that Member of said approach. This shall not affect the Member's legitimate right to undertake Intermediary Activity within the rules and regulations to which they are subject to;
- 2.10 inform the Society as soon as reasonably possible of someone falsely or unlawfully claiming to represent a fellow Member's client;
- 2.11 seek to resolve differences between Members at first instance in accordance with the Society's Mediation Procedure;
- 2.12 inform SOFIA of any known breaches of the Applicable Laws, for which sufficient evidence can be provided.

DECLARATION

In completing, the Members Charter, I agree to uphold and abide by these statements whilst a Member of SOFIA. I further agree, whilst I am a Member of the Society, to adhere to the Applicable Laws, both in current form and future versions.

Print Name

Signature

Date

DD – MM - YYYY